



# Girl Scouts of Southeastern New England

## Troop/Group Trip Report Form

By evaluating your troop/group experience on this recent excursion, we are better able to help other troops plan a successful and fun adventure to similar locations. ***This form is to be completed and returned to the Council's Program Manager ASAP for any trip requiring an "Intent to Travel" form.***

Service Unit: \_\_\_\_\_ Troop/Group #: \_\_\_\_\_

Leader Name: \_\_\_\_\_ Date of Trip: \_\_\_\_\_

Leader's email address: \_\_\_\_\_

Grade Level:  Brownies  Juniors  Cadettes  Seniors  Ambassadors

Report of troop/group trip to: \_\_\_\_\_

1. Was the original itinerary followed as planned?  Yes  No

If no, please explain below:

Deviations from original itinerary:

Reasons for deviations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Did you keep within your estimated budget?  Yes  No

If no, how much additional money was needed? \$\_\_\_\_\_. How did you meet this extra expense? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Did anyone get sick or injured during the course of the trip?  Yes  No

If yes, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. How were your accommodations?

Adequate  Good  Excellent  Other (please explain) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. What specific recommendations do you have regarding accommodations? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

6. What were the highlights of this trip? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

7. How do you feel that the trip has enriched the troop's/group's Girl Scout program? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

8. Please use the space below to share any comments or recommendations for other troops/groups doing this or a similar trip.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Leader: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Reviewed by Program Manager \_\_\_\_\_ Date: \_\_\_\_\_