

# SERVICE UNIT MANAGER'S SELF-APPRAISAL

Date of Review: \_\_\_\_\_

Name: \_\_\_\_\_

Service Unit \_\_\_\_\_

New       Experienced

### RATINGS

The Service Unit Manager is the key volunteer representative for Girl Scout operations in a service unit. She/he gives leadership to retain and extend membership and provide program support. The service unit manager is appointed by the field director.

Please circle the appropriate category.

### Explain ratings below 2.

- 1 = needs improvement
- 2 = meets expectations
- 3 = exceeds expectations

**Return this appraisal to your field director by June 30, Thank You**

### ACCOUNTABILITIES:

### RATINGS

- |  |   |   |   |
|--|---|---|---|
| 1. Took the appropriate training for the position and kept my knowledge current at all times.  | 1 | 2 | 3 |
| 2. Worked with the field director to provide leader support (i.e. linking leaders or other method)                                     | 1 | 2 | 3 |
| Explain method:  |   |   |   |
| _____  |   |   |   |
| _____  |   |   |   |
| 3. Communicated with field director and service team regularly.  | 1 | 2 | 3 |
| 4. Directed the work of the service team and developed and implemented service unit objectives.  | 1 | 2 | 3 |
| 5. Recruited and released members of the service team as necessary.  | 1 | 2 | 3 |
| 6. Handled the problems of the service unit with the members of the service team and with the <u>assistance</u> of the field director. | 1 | 2 | 3 |
| 7. Facilitated council fundraising on local level.   | 1 | 2 | 3 |
| 8. Succeeded in promoting collaboration between troops and community to provide service.   | 1 | 2 | 3 |

List examples:

\_\_\_\_\_  
\_\_\_\_\_

- |   |   |   |   |
|---|---|---|---|
| 9. With the service unit, served and actively recruited girls and adults from all population segments of the community. | 1 | 2 | 3 |
|---|---|---|---|

continued over> > >

- |  |   |   |   |
|--|---|---|---|
| 10. Represented the council in explaining and maintaining council and national Girl Scout policies, standards and procedures.        | 1 | 2 | 3 |
| 11. With the field director sees that each operational volunteer is provided with the opportunity for regular review and evaluation. | 1 | 2 | 3 |

Please circle your satisfaction on the job:

greatest                      5      4      3      2      1                      least

12. My strengths as a service team member are:

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13. In order to accomplish the responsibilities of this position and assist the service unit, I need the following help:

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Please check (✓) one of the following:

- Recommended for reappointment to current position
- Recommended for the following position: \_\_\_\_\_
- Not recommended for reappointment
- Will not continue

COMMENTS: \_\_\_\_\_

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\_\_\_\_\_  
Service Unit Manager

\_\_\_\_\_  
Field Director